Where do I chart advance directive information in Epic in the hospital?
Where do I chart advance directive information in Epic in the hospital?

Click on Healthcare Directive
Where do I chart advance directive information in Epic in Outpatient?

1. Click on Admission
2. Click on Healthcare Directive
## Complete Healthcare Directive Section

<table>
<thead>
<tr>
<th>Healthcare Directive</th>
<th>Yes</th>
<th>No</th>
<th>Unknown</th>
</tr>
</thead>
<tbody>
<tr>
<td>Healthcare Directive Info Offered/Provided</td>
<td>Yes</td>
<td>No</td>
<td>Unknown</td>
</tr>
<tr>
<td>Healthcare Directive Info Declined?</td>
<td>Yes</td>
<td>No</td>
<td>Unknown</td>
</tr>
<tr>
<td>Type of Healthcare Directive</td>
<td>CO CPR Directive</td>
<td>Colorado MOST Form</td>
<td>Living Will</td>
</tr>
<tr>
<td>Additional Healthcare Directives</td>
<td>MDPOA (Medical Durable Power of Attorney) - document present</td>
<td>Orally Appointed Decision Maker -&gt; Please complete MDPOA</td>
<td>Medical Proxy Decision Maker (Pt lacks capacity/chosen by interested parties)</td>
</tr>
<tr>
<td>Healthcare Directive Comments/Comments</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Healthcare Decision Maker</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Healthcare Decision Maker Name/Phone</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Healthcare Decision Maker #2 Name/Phone</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>If none, then General Contact Name/Phone</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Healthcare Directive Copy in Chart</td>
<td>Yes (document present in EUR-verify under Media Tab)</td>
<td>Yes (paper chart only/pending HIM scanning)</td>
<td>No, copy requested</td>
</tr>
<tr>
<td>Patent is an Organ Donor</td>
<td>Yes</td>
<td>No</td>
<td>Unknown</td>
</tr>
<tr>
<td>Person to Make Visitor Decisions Name/Phone</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Mark as Reviewed | Never Reviewed

Restore | Close F9
How to document in the Healthcare Directives screen

• Healthcare Directive - Yes No Unknown
• “Do you have an advance directive like an MD POA, Living Will, CPR Directive or MOST Form?”
  ✔ YES if they have the document with them, ready to be scanned
  ✔ YES if they have an advance directive in the media tab of their EHR
  ✔ YES if they are sure they have a document at home. Make sure to tell them to provide ASAP as it can’t be honored if not here
How to document in the Healthcare Directives screen

• Healthcare Directive Info Offered/Provided - Yes  No
  • “Are you interested in learning more about advance directives?”
  • If YES then provide info - you can find in Epic through CARENOTES search “healthcare directive” or “advance directive”
  • If time permits offer to help them complete an MDPOA if they don’t have one
  • If they express interest in other Healthcare Directives - notify provider, consider Palliative Consult, SW referral etc
  • If No – then Healthcare Directive Info Declined – mark Yes
• Reminder: Federal law requires hospitals to provide written information to patients concerning the right to have advance directives. This information must be provided upon admission. (System Advance Directive Policy)
How to document in the Healthcare Directives screen

• Type of Healthcare Directive  CPR  MOST  Living Will  5 Wishes
• Choose the type of Healthcare Directive that has been provided or that you found in Epic
• Write in any additional documentation or comments as appropriate
How to document in the Healthcare Directives screen

• Healthcare Decision Maker
  • Choose MDPOA or Orally Appointed (MDPOA has document/Orally appointed= doesn’t have a document.)
• Healthcare Decision Maker Name/Phone
  • Insert name and number from MDPOA or other AD given
  • OR Insert Orally appointed name and phone number
• Healthcare Directive Copy in Chart
  ✓ YES (Document present in EMR-verify in Epic)
  ✓ YES (Paper chart only/pending HIM scanning)
  ✓ NO (Copy Requested) - Mark this if patient says they have the document at home
• Patient is an Organ Donor    YES  NO  Healthcare Decision Maker to Decide   Unknown
• Person to make Visitor Decisions Name/Phone
Where do I find the patient’s scanned Healthcare Directives/Advance Directives in Epic?

1. By clicking the words after “Code”

2. By looking in “Chart Review” then “Media” tab
Click on word listed after Code status ie. “Full” “DNR” “see prior..” to see actual scanned copies of patient’s Advance Directives and more historical information about the patient's prior CODE status.
If an Advance Directive has been scanned, it will be visible here and can be clicked on to view document. Code Status History and Current Code Status can be seen as well.
Finding the scanned document:

1. Clicking on “Chart Review”
2. Then “Media Tab”
3. Then “Document” If you don’t see it here yet go to steps 4+5
4. Then “Load All Records Now”
5. Then scroll to the top

If one has been scanned, it will be here.
Resource for patients to complete their MDPOA form online through My Health Connection

- Select “My Record” under “My Record” select Advance Care Planning.
- Then scroll down and there is a link for any user to complete their MDPOA form.